



Premises Management Documents & Statutory Compliance

STATUTORY POLICY

Review: Annually

Next Review Date: May 2027

Role	Name
Headteacher	Caroline Rodgers
Chair of Governors	Linda Mosley
Designated Governor	
Designated Senior Lead	Caroline Rodgers – Headteacher



Premises Management & Statutory Compliance Documents Policy Statement

The premises management files are inspected annually by the school surveyor who attends a meeting with the Headteacher and School Business Officer.

The Statutory Compliance team at DCC review all the necessary inspections and certificates to make sure all documentation is valid and up to date.

School uses the statutory compliance report supplied through DCC to check all the mandatory servicing and testing is completed within the correct timescales and all certificates corresponding to these checks are kept in premises files ready for the annual premises review meeting.